

CNMS UEC Agenda, Wednesday, December 9, 2013

10:00 am Eastern Time

Participants (attendees in blue)

Chair – Tony Hmelo (Vanderbilt University)

Vice-Chair – Vivek Prabhu (NIST)

Secretary – Milan Buncick (AEGIS Technologies Group)

At-Large Members:

Nina Balke (ORNL/CNMS); Nazanin Bassiri-Gharb (Georgia Tech); Mike Hickner (Penn State); Molly Kennedy (Clemson U.); Megan Robertson (U. Houston); Ichiro Takeuchi (U. Maryland); Rafael Verduzco (Rice U.)

Past Chair, ex officio member – Martyn McLachlan (Imperial College, London)

CNMS (non-members) – Tony Haynes, Viviane Schwartz, Sandy Lowe, Karren More

- **News from CNMS** (Schwartz/Haynes)
 - Proposal call status (Schwartz)
 - Reviewer deadline was Friday, Dec 6; 26% of reviews not yet received as of Sunday, Dec 8 (405-total are needed)
 - Selection Meeting is Friday, Dec 13; notifications will be sent week of Dec 16
 - Cleanroom equipment update (Haynes)
 - Service contracts – considered possibility not to renew contracts across the board due to budget sequester; **update-** may be able to restructure contract for E-beam lithography tool to reduce up-front cost commitment; likely to retain service contract for dual-beam FIB; other tools will be maintained by in-house technical staff, contracts dropped
 - User supplies (Haynes)
 - Brief discussion of limiting quantities of materials/supplies that will be supplied by CNMS for user projects as alternative to reducing number of projects approved; written policy would have to be developed defining what would/not be supplied so prospective users would know before submitting proposals; BES feedback would also be required before implementation
- **User Newsletter** (Schwartz)
 - Schedule and Contents
 - Timeline for the next publication is late January 2014
 - Highlights *distributed earlier for review* – **Viviane to distribute a list of prior highlights/spotlights**
 - **Send votes for Highlights to Viviane by Friday, December 13**
 - Welcome message from incoming UEC Chair; new capabilities; highlight capabilities from ShaRE/Microscopy
 - Draft of Newsletter will be available for review - tentative by December 20
- **User Meeting 2014 planning** (Haynes)
 - Meeting will be solely CNMS – conference rooms are held for September 8-12 and 15-19
 - Request to look at dates for mid-August; preferred venue is Chestnut Ridge site (Bldgs. 8600/8610)
 - **Update-** Conference rooms are now held also for August 11-15 and 18-22; plan to settle date in January
- **2013 User Satisfaction Survey** (Haynes)
 - Response rate to the survey was ~40%; Satisfied/Very Satisfied has been increasing and now exceeds 95% in all 4 areas
 - **Haynes** will distribute survey results to the 2013 UEC this week
 - **Milan** will collect and summarize feedback prior to next telecon with 2014 UEC
- **User Suggestion Box**
 - **NEW-** A 4-circle diffractometer with an area detector – **collect input from groups**
 - Low temperature XRD (50 Kelvin) – **check status of this area**
 - Micro-Raman – **will check with staff member on current status**
- **Chair's 2013 State of the UEC Address** (Hmelo)
 - Highlights of year: NUFO Exhibition; User Meeting; participation in triennial program review
 - This has been the most participatory UEC in the history of the committee!
 - Many thanks are due to outgoing members Ichiro Takeuchi and Mike Hickner for their active engagement the last two years.
- **Scheduling January telecon** – **Sandy will poll 2014 membership**, looking at the second week (Tues-Thurs; 9-11 am EST)

Next Conference Call: TBD