

CNMS UEC Agenda, Wednesday, March 7, 2012

11:00 am Eastern Standard Time

Participants (attendees in blue)

Chair – Martyn McLachlan (Imperial College, London)

Vice-Chair – Tony Hmelo (Vanderbilt University)

Secretary – Milan Buncick (AEgis Technologies Group)

At-Large Members –

Nina Balke (ORNL/CNMS); Nazanin Bassiri-Gharb (Georgia Tech); Marco Buongiorno Nardelli (University of NorthTexas); Michael Hickner (Penn State); Ichiro Takeuchi (U. Maryland); Vivek Prabhu (NIST); Colin Wolden (Colorado School of Mines)

Past Chair, ex officio member – Mark Dadmun (University of Tennessee)

CNMS (non-members) – Tony Haynes, Sandy Lowe

- **News from CNMS**
 - SNS Cafeteria now serving evening meals @ 6-8pm, M-F
 - ORNL Guest House has reduced rates (will be announced in User Newsletter)
Academic Rate: \$76/night + tax for stays of 4 nights or more, requires college ID
Extended-Stay Rate: \$69/night + tax, 30 nights or more, requires pre-payment
Standard Rate remains \$91/night + tax, available to all
 - Announcement for the 2012B cycle for user proposals will go out today, deadline will be May 2, decisions to be made June 22
- **NUFO User Science Exhibition on Capitol Hill, March 28-29:** www.nufo.org/events.aspx?id=47
 - Milan, Vivek, and Tony Haynes will attend
 - **Action Item:** Haynes to prepare and distribute background info on user stats to team
- **User Newsletter, April issue**
 - Distribution will be mid April to coincide with the proposal deadline reminder
 - Science highlight: GaTech press release based on Nazinin's user project
- **User Survey: Subcommittee is Milan, Mark, Vivek, Tony Hmelo**
 - Martyn emailed subcommittee last week
 - **Action Item:** Subcommittee members to respond to Martyn's email and comments below
 - UEC comments regarding the user survey?
 - The main point from users is to have a schedule process/calendar to be able to see availability of equipment/tools to better plan visit dates- how to form a question?
 - Existing survey is pretty good (except maybe too many open-box answers)- should we be tweaking or replacing?
 - Use multiple-choice responses as much as possible vs. open-ended comments
- **2012 User Meeting**
 - Compress to 3 days (Wed-Fri), w/ workshops on Wed-Thu, User Meeting only on Fri
 - Discussion of straw man agenda distributed by Haynes
 - Reduce Contributed talks to 15 minutes (Invited 30min, Plenary 40min)- ✓ see attachment
 - Plan for a 2 track program Fri, but option to add third track if needed
 - UEC to review/rank abstracts in fields of expertise, prioritize for talks
 - Notify contributors at least 1 month before meeting
 - **Action:** Haynes to draft Call for Papers to iterate with UEC
 - **Action:** Send Haynes 1 or 2 suggestions for Plenary or Invited speakers

Next Conference Call: Wednesday, April 4, 2012 at 11:00 EST

FRIDAY, September 14, 2012

7:45am	Registration and continental breakfast- Posters available for viewing		
8:30a	Welcome and Announcements (including DOE, ORNL welcomes)		
8:50a	<i>Plenary talk</i>		
9:30a	<i>Plenary talk</i>		
10:10a	Break		
	Track A	Track B	Track C (optional)
10:40a	Invited talk	Invited talk	Invited talk
11:10a	Contributed	Contributed	Contributed
11:25a	Contributed	Contributed	Contributed
11:40a	Lunch & Poster Session		
1:00p	Invited talk	Invited talk	Invited talk
1:30p	Contributed	Contributed	Contributed
1:45p	Contributed	Contributed	Contributed
2:00p	Contributed	Contributed	Contributed
2:15p	Invited talk	Invited talk	Invited talk
2:45p	User Group Town Hall meeting Posters available for viewing		
4:00p	Adjourn		

2 Plenary talks @ 40 minutes

6 Invited talks @ 30 minutes if two tracks

10 Contributed talks @ 15 minutes if two tracks

Track C option would add 3 Invited talks plus 5 Contributed talks

Poster Session inserted on Friday- might have poster setup and “light” reception for early arrivals on Thur late afternoon

NOT YET INCLUDED: CNMS Capability talks?